



PASSION TO INNOVATE | **POWER TO CHANGE**

PRODUCT SUPPLY PLANT – NIGEL (PSZA) ASSISTANT CONTROLLER

Application Period
15 January 2019 – 29 January 2019

Reference Code
PSZA/NGL/ASST/CTLR/JAN/2019

Division
Crop Science

Company
Bayer (Pty) Ltd

Department
Product Supply Plant - Nigel

Location
Nigel

Functional Area
Finance and Administration

Position Grade
E12

Employment Type
Permanent

Work Time
Regular

YOUR TASKS AND RESPONSIBILITIES

The Assistant Controller position is focused on the efficient and effective coordination as well as the execution of standard Controlling activities (e.g. closing of production orders, variance analysis, master data quality checks before costing, production resource maintenance and allocation) in compliance with global controlling procedures and guidelines

Major Tasks and Responsibilities

Controlling Tasks

Track process orders in production factory daily and liaise with the production administration to submit process orders for closure
Analyze the variances on process orders and collate monthly reports indicating key factors of deviations
Perform the technical closure of the production orders in SAP (analysis of material differences and personal hours) and record deviations in SAP
Support to report PUP deviations for CoMoDo on the accounting platform
Create and administer new and existing resources in the SAP system
Assign packaging items to Production Recipes
Propose new recipes to improve our standard costs vs actual
Assist the Site Controller in the calculation of daily & annual standard production costs for productions produced on the site & 3rd Party Tollers



Assist with monthly volume reports preparation and distribution elaborate on what aspect of assistance needs to be rendered on these reports e.g. preparation)
Control labour requisitions to the 3rd party contractor

Administration Tasks

- Support the administration department in co-ordination of functions & visits
- Partial replacement of colleagues during absences

WHO YOU ARE

Qualifications (Education, Skills, Experience and Personal Characteristics necessary for Success In This Position):

Diploma in Finance, Accounting or Equivalent
Minimum of 3 years practical experience in a controlling - or accounting function
Sound computer literacy, Advanced level of Excel is an advantage and
Good knowledge of SAP or other accounting package
English fluent written and spoken
Excellent communication and interpersonal skills required to effectively interact with all levels of personnel and business
Ability to multi-task and work in a fast paced environment
Sound analytical thinking and ability to analyze data

Leadership:

Embrace the LIFE Values of Bayer, Communication & networking, ability to think laterally, Problem Solving, Business flair, Operate with minimum supervision, Accountability for actions and decisions

CONTACT US

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